

**MINUTES of SPECIAL MEETING of the PERFORMANCE REVIEW AND SCRUTINY
COMMITTEE held in the COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD
on FRIDAY, 18 MARCH 2016**

Present:

Ian M M Ross (Chair)

Councillor Gordon Blair
Councillor Sandy Taylor

Councillor Donald MacMillan

Attending:

Kevin Anderson, Chief Internal Auditor
David Clements, Programme Manager
Shona Barton, Area Committee Manager

1. APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Councillor Anne Horn, Councillor Robert E Macintyre, Jim Hymas, Scottish Fire and Rescue and Grant Manders, Police Scotland.

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest intimated.

3. OUTLINE SCRUTINY SCHEDULE

The Committee considered a report which updated members on the progress on the consideration of topics for Scrutiny review and the development of a Scrutiny Timetable.

Decision

The Performance Review and Scrutiny Committee agreed:

- 1) the initial Scrutiny Timetable attached as Appendix 1 to the report;
- 2) that the first scrutiny review would be of the Employability Service; and
- 3) the approach and remit for the review of the Employability Service as outlined in the Terms of Reference Schedule attached as Appendix 2 to the report.

(Reference: Report by Chief Internal Auditor dated 18 March 2016, submitted)